

FIRM PROFILE

Anchinga & Associates

Office Lines: +254 700 16 16 99

+254 780 16 16 99

Mobile: +254 722 72 15 50

Email: anchinga@pna.co.ke

info@pna.co.ke

Website: www.pna.co.ke

Location

2nd floor, Adlife Plaza Ring Road, Kilimani Nairobi, Kenya





TABLE OF CONTENTS

INTRODUCTION	
Vision, Mission & Core Values	1
Our Shared Values	2
Our Objectives	2
Our Team	2
OUR SERVICES	3
Audit & Assurance Services	3
Tax Services	3
Accounting Services	4
Payroll Bureau Services	4
Business Advisory Services	4
Forensic And Investigation Services	4
MANAGING PARTNER	5
OUR CONTACTS & LOCATION	6

INTRODUCTION

A&A is a firm of Certified Public Accountants. At A&A we provide a wide range of services covering Auditing & Accounting, Tax and Business Advisory. In offering these services, we are committed to delivering value and excellence. We value our clients, people and the community.

Across the corporate and public sectors, organizations are facing increasing challenges to comply with ever more complicated legislations, to increase profitability whilst controlling costs, to streamline systems and processes, to offer better service levels to customers and to keep the workforce motivated and inspired.

Our considerable departments of in-house expertise and our hands-on approach enable us to understand and work with our clients in dealing with the many challenges and opportunities they face every day.

Vision, Mission & Core Values

Our **vision** is to be regarded as long-term trusted advisers who make a difference to our clients, our teams and our communities by providing high-caliber audit, accounting, tax and advisory services in a personal and professional way.

Whether serving public sector organizations, owner managed businesses, private companies/individuals and public companies, indeed our **mission** is to provide our clients with professional services of the highest quality to help them meet the challenges they face every day.

Our **shared values** define what we stand for as a firm and guide us in providing our clients with excellent, innovative and practical solutions to their business issues, whilst remaining independent, objective and professional.

Our Shared Values

- Integrity
- Mutual respect and teamwork
- Strong and personal client relationship
- Independence
- Continuity
- Objectivity
- Diversity
- Professionalism
- Quality

Our Objectives

- To understand our clients' needs and help them address the challenges that they face.
- To consider the future and guide our clients into making the right strategic decisions.

Our Team

The firm has professional personnel fully qualified in their field of specialization. Our talented and motivated people enable us to deliver our promises to clients. We stay attuned to all our clients' varying needs and aspirations, working in partnership to help transform their vision into reality.



OUR SERVICES

AUDIT & ASSURANCE SERVICES

- Statutory and independent audit
- Internal controls & process assurance
- Risk and governance assurance
- Regulatory and ethical compliance assurance
- Assurance on capital market transactions
- Non-statutory audits
- Internal audit services
- Technology and systems assurance
- Pensions audit
- Co-operative societies' audits
- Audit of limited companies
- NGO audits
- Schools' audits

TAX SERVICES

- Corporate and personal income tax
- PAYE and other employment taxes
- VAT and other indirect taxes
- Customs and excise duty
- Withholding tax
- Turnover tax
- Advance tax
- Tax planning and compliance
- Tax investigations, audits and dispute advisory
- Tax accounting
- Estate tax planning and trusts
- Transfer pricing



ACCOUNTING SERVICES

- Book-keeping and maintenance of accounts, books and ledgers
- Extraction of trial balance and preparation of financial statements
- Preparation of financial and management reports
- Preparation of bank reconciliations
- Preparation and submission of VAT, NSSF, NHIF and other returns

PAYROLL BUREAU SERVICES

- Payroll advisory services
- Payroll processing
- Statutory compliance



BUSINESS ADVISORY SERVICES

- Financial planning and management
- Operations and process improvement
- Human resource management
- Strategic planning and management
- Technology and systems advisory
- · Governance, risk and compliance
- Enterprise performance management
- Corporate finance advisory
- Receivables management
- Independent business reviews
- Debt financing and management advisory
- Controlling costs and increasing profitability
- Training services

FORENSIC AND INVESTIGATION SERVICES

- Disputes resolution support
- Fraud and financial crime Investigations
- Forensic accounting
- Due diligence
- Litigation support

MANAGING PARTNER

PETER ANCHINGA

CPA Peter Nyamondo Anchinga (ICPAK member No. 1957) is a long-standing member of the Institute of Certified Public Accountants of Kenya (ICPAK). He holds a Bachelor of Commerce degree from the University of Nairobi and is a Certified Public Accountant (CPA-K).

Peter has over 25 years' experience in consultancy, audit and accounting gained at the 'Big 4' firm Ernst & Young, where he worked up to the rank of Partner. He has wide experience in external audit matters. He has played a key role in major assignments in the East African region, including the privatization exercise for Kenya Airways where Ernst & Young were the Reporting Accountants. He has also been a manager in charge of several audit and consultancy assignments, leading various teams in the financial, airline, hospitality

and donor agency sectors.

During the past 25 years he has been with Ernst & Young, Peter has co-ordinated the audit and accounting work for prominent clients in the Financial Services, Manufacturing Hospitality, NGOs, Healthcare, Telecommunications, Shipping and Transport sectors.

Peter also has extensive training experience and has conducted training programs on International Financial Reporting Standards (IFRSs), in book-keeping and in accounting both in the private and public sectors.

OUR CONTACTS & LOCATION

Contacts

Anchinga & Associates

Office Lines: +254 700 16 16 99

+254 780 16 16 99

Mobile: +254 722 72 15 50

Email: anchinga@pna.co.ke

info@pna.co.ke

Website: www.pna.co.ke

Location

2nd floor, Adlife Plaza Ring Road, Kilimani Nairobi, Kenya



